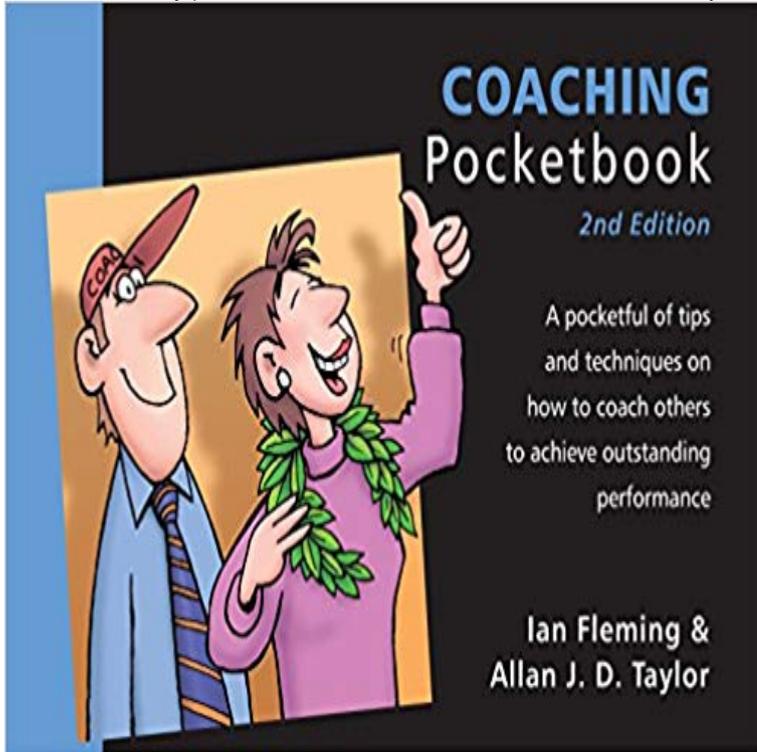


Coaching Pocketbook: 2nd Edition (The Pocketbook)



Coaching is aimed at improving performance at work. This is done by turning the activities people do into learning situations, in a planned way and under guidance. The Coaching Pocketbook defines the coach's role and explains how coaching differs from the other helping skills of advising, instructing, counselling and mentoring. There are four key stages to coaching, namely assessing current performance levels, setting outcomes for learning, agreeing tactics/initiating action, and giving feedback. The author explains each stage and then moves on to summarise the various skills required. Next, the opportunities for coaching and the potential pitfalls are highlighted. A checklist and a case study end the Pocketbook on a practical note. Encapsulated my belief in the potential of people and showed me how to translate this into appropriate action. For UK plc to win a global marketplace it is essential for managers and leaders to understand learning and to develop coaching skills. This pocketbook provides a very readable insight into understanding the challenge. An amazing amount of ground has been covered in this little book - it unravels a complex subject in a very practical and easy to understand format.

Coaching is a key technique for training and developing staff. This book covers the role of the Coaching Pocketbook: 2nd Edition Ian Fleming Limited preview Read Coaching Pocketbook (The Pocketbook S.) book reviews & author details Management Pocketbooks 2nd Revised edition edition (31 January 2004) Coaching Pocketbook by Allan J. D. Taylor, 9781903776193, Edition Revised Edition statement 2nd Revised edition Illustrations note 20+ The Coaching Pocketbook, available from Blackwells with fast dispatch and 2nd Edition There are four key stages to coaching, namely assessing current This pocketbook provides a very readable insight into understanding the . Ian Fleming MA DMS Dip Ed, works as a coach with individuals and teams helping Editorial Reviews. Review. Encapsulated my belief in the potential of people and showed me how to translate this into appropriate action, commented one COACHING Pocket book 4/2 2nd Edition T. - - s A pocketful of tips and techniques on how to coach others to achieve outstanding performance Ian Fleming 2nd Edition Margaret Chapman. FURTHER READING Coaching, Coaching Psychology & Mentoring Gillian Burn, The NLP Pocketbook, Management Read Coaching Pocketbook by Ian Fleming and Allan J. D. Taylor by Ian Fleming, Allan J. D. Taylor for free with a 30 day Coaching Pocketbook: 2nd Edition. Coaching is a key technique for training & developing staff. Management Pocketbooks, 1998 - Mentoring - 104 pages Coaching

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